

Privacy and Security – Barney Plants

If Your answer not listed here please send our data controller Sue Barnes an email

Marked Confidential to barneyplants@gmail.com

Privacy & Security

Who are you can I trust you?

Barney plants is a trading name of Sue Barnes of Rivermead, Skelton Road, Langthorpe, Boroughbridge YO51 9BZ. Sue Barnes is a data controller for the tradings of Barney plants.

What information do you we collect from you / our customers?

When or if you set up an account we will ask for your name, address, e-mail address and contact telephone number to help if we have queries. When you place an order our payment processor - currently PayPal® - will ask for either your credit / debit card details or your PayPal® account number, dependant upon how you wish to pay, but **we do at any point have your financial details or hold them on record** (see below). We will also keep a record of your previous orders.

What do you use the information for?

We will only use your personal information to process your orders. We may use summary information to assess and improve our services, but this will not contain any personally identifying information. We will also use your contact details to reply to any questions that you ask us. Your financial details will be used to process the order that they were provided for, but they will not be stored on our systems once they have been used.

Do you pass any information on to third parties?

Yes, we will pass on information to the following people:

1. Transaction Processor - currently PayPal®
 2. Courier / delivery company
 3. Law enforcement agencies with legitimate authority
- We will only disclose the absolute minimum information required.

Do you sell the information on?

No. we ever knowingly pass your details on to any third party except those mentioned above. If you suspect that any information has been supplied from us then please contact **the data controller** as soon as possible so that we may investigate the matter.

Do you hold information on children?

We ask that our customers certify that they are over eighteen years of age when they open an account, or order from us however, should you suspect that your child's information is being held on our systems then please **contact us** immediately.

Can I delete my account?

Under article 17 of the GDPR you have the "right of erasure" which means that you can request that all personal data that we hold about you be removed. If you have never placed an order with us then you can delete your account at any time and no record of any of your details will be kept, however, if you have placed orders with us then we are required by law to keep some of those details on file. All other details will be destroyed and you will retain the right to know any of your personal information that we are still holding at any time. This can be obtained by e-mailing **the data registrant** or by writing to **The Data Controller, Barney Plants, Rivermead, Skelton road, Langthorpe, Boorughbridge, YO52 9BZ**